

2026 Community Giving Fund Application Form

Form Preview

Eligibility

* indicates a required field

Community Giving Fund

This field is read only.

The round this submission is in.

If you need to contact us throughout the application process, please quote the application number below:

Application number

This field is read only.

Before you get started

Before completing this application form, please make sure you have read the [Community Giving Fund Guidelines](#) and [Terms and Conditions](#) to make sure your organisation and initiative are eligible and you meet the grant criteria.

Your organisation must provide services in a Local Government Area that is located within the South West Interconnected System (SWIS). Check the table of [Local Government Areas in the SWIS](#).

Please allow sufficient time to complete the application and save your information regularly. Remember that information you include in the application form will be required for your acquittal, so please take the time to ensure you understand each section. Incomplete applications and/or applications received after the closing date will not be considered.

Please complete this section before continuing with your application to make sure you are eligible to apply.

If you have any questions about eligibility criteria email Community.Investment@synergy.net.au

Eligible organisations:

- registered charity (ACNC) that is not an unincorporated association; or
- not-for-profit incorporated entity (e.g. incorporated associations and companies); or
- social enterprise (with Social Trader Certification) that is not an unincorporated association

Ineligible organisations and activities

The Community Giving Fund is unable to support the following organisations and activities:

Organisations:

- Unincorporated associations

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- Federal, state, or local governments
- Individuals or families
- Commercial/for-profit businesses – social enterprises may apply
- Political parties or unions
- Minor sporting teams or clubs – associations may apply
- Public, private or independent schools – associations may apply

Activities:

- Initiatives that take place outside of the SWIS (see list of [local government areas within the SWIS](#))
- Initiatives that have already been delivered
- One-off or annual events
- Fundraising activities, scholarship programs and/or devolved grants
- Political or religious activities or pursuits
- Organisation's maintenance and/or operational costs
- Organisations or initiatives that discriminate based on origin, age, race, religion, gender, ability or diversity
- Organisations or initiatives that are environmentally harmful or do not undertake sustainable practices
- Organisations or initiatives that promote gambling or alcohol-related sponsorships
- Activities which provide a financial benefit to Synergy employees or contractors
- Organisations or initiatives that expose Synergy to known reputational, financial or safety risks

Confirmation of eligibility

I confirm that the applicant:

- has read and understands the [Community Giving Fund Guidelines](#) (Guidelines)
- initiative is located within the SWIS (refer to table of [Local Governments within the SWIS](#))
- is a registered charity with ACNC, or a not-for profit incorporated entity, or a social enterprise with Social Traders certification. The applicant cannot be an unincorporated association.
- is able to demonstrate financial viability
- does not owe any acquittal report to Synergy as a result of previous funding or grants
- did not receive a grant in the previous Community Giving Fund round
- has an ABN
- has the appropriate type and level of insurance for the activities that are the subject of this grant

Please select below: *

- Yes
 No

To continue with the application you must confirm that all statements above are true and correct.

I confirm that the initiative is NOT a one-off or annual event *

- Yes
 No

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Privacy notice

We may collect your personal information (such as name and contact details) for purposes as related to the Community Giving Fund, and will handle your personal information in accordance with our Privacy Policy. Our Privacy Policy explains how we manage your information, including how and when it is collected, how it is stored, what it is used for, who may use it, and the circumstances in which it may be disclosed to others. It also sets out the measures we take to protect the security of your information, how you may access and correct the personal information we hold about you and how to lodge a complaint relating to our treatment of your personal information. Synergy's Privacy Policy can be found at www.synergy.net.au/privacy.

Organisation Details

* indicates a required field

Organisation details

Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Organisation's trading name *

Organisation Name

Department/branch/faculty

Use this field only if relevant.

Organisation's registered address

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Address

Organisation's postal address

Address

Organisation's phone number *

Must be an Australian phone number.

Use general phone number here, not primary contact's phone number.

Email address *

Must be an email address.

Use generic email address here, not primary contact's email address.

Website

Must be a URL.

Social media

Must be a URL.

e.g. Facebook, Instagram, LinkedIn.

Primary contact details

The primary contact is the person responsible for all communication regarding the grant within the organisation. This is the person at your organisation who will be liaising with Synergy from grant payment, through to the grant acquittal.

Primary contact *

Title First Name Last Name

Position held in organisation *

e.g. Sponsorships Manager, Board Member, Fundraising Coordinator.

Primary contact phone number *

Must be an Australian phone number.

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Primary contact email address *

This is the address we will use to correspond with you about this grant.

About your organisation

What are your organisation's core activities, purpose and mission? *

Briefly state what your organisation does.

Upload evidence that your organisation is one of the eligible entity types. *

Attach a file:

A minimum of 1 file must be attached.

I.e. certificate of incorporation, ACNC registration, or Social Traders certification.

Organisation capacity

Please provide some information about your organisation that will give us confidence that you can complete the work you describe in this application. *

In this section, clearly outline your approach for securing necessary resources such as funding, staff or volunteer time and expertise, equipment, and facilities. Detail any pro bono services or in-kind donations you'll utilise. Explain your plan to ensure the project or program is completed within the set timelines. Additionally, highlight your organisation's previous experiences that showcase your ability to carry out similar projects. If applicable and pertinent, include references to additional explanatory materials.

How many years has the organisation been operating? *

Must be a number.

Organisation size

How many employees are in the organisation? *

Must be a number.

Paid staff (not volunteers). If none enter 0.

How many unpaid volunteers are regularly involved in the operational management of your organisation?

Must be a number.

What is your organisation's annual revenue? *

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- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- More than \$100 million

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: <https://www.acnc.gov.au/tools/topic-guides/revenue>

Project Details

* indicates a required field

Name of project *

Anticipated start date

Must be a date.

If unknown, provide your best guess or leave blank. You'll be notified of the outcome of your application no later than 30 September 2026. You must commit to delivering the funded project within 12 months of receiving grant approval.

Anticipated end date

Must be a date.

If unknown, provide your best guess or leave blank. You must commit to delivering the funded project within 12 months of receiving grant approval.

Which region/s will your project take place in? *

- Perth
- Peel
- Mid West
- Wheatbelt
- South West
- Great Southern
- Goldfields-Esperance

Only select regions where your project will be active.

In which Local Government Area/s? *

Refer to [table of LGAs in the SWIS](#) and include as written.

Provide a summary of your project. Think of this as your elevator pitch. *

Be descriptive, but succinct. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu1> if you need some ideas about how to frame your response.

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Rationale / Theory of Change: What is the community need/problem that you intend to address and how will your project/initiative address it? *

Tell us why your project is needed, what problem you are trying to solve and why you believe the activities you propose will produce the outcomes you seek. Provide statistics/evidence (where available) of both the need and the link between the work you will do and the outcomes you seek. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu2> if you need some ideas about how to frame your response.

What are the primary areas of focus for this project? *

At least 1 choice and no more than 2 choices may be selected. You can select items from any area of the list - all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees).

Who are the expected primary beneficiaries of this project? *

At least 1 choice and no more than 5 choices may be selected. Please choose only the group/s that are at the very core of this project. If your initiative is open to everyone, choose the first item, 'Universal - no particular population'. Animals and natural environment are listed under other.

Activities

Tell us about the activities you will undertake (e.g. training sessions, outreach services, tree planting days) in order to create change. List one per row.

You can stipulate one location for each activity. If you have one activity taking place in multiple places, you can either list each location as a separate activity (e.g. Breakfast Club #1; Breakfast Club #2, with a specific location attached to each), or you can list one activity with a generalised location (e.g. "Perth CBD").

Activity	How many? (if applicable)	Location	Start date	End date	Notes	Provide details of how Synergy can be involved in this activity (if applicable)
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One per row. Add more rows if you want to list additional activities.	Number of times an activity is run (i.e. 4 workshops). Must be a number.	Suburb/Town is required.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.	Add notes if you want to provide more context.	Examples include Synergy staff volunteers, involvement of subject matter experts, speaking opportunities.

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Project outputs

Project outputs are the immediate, obvious, and (usually) countable changes a project generates.

Outputs	Targets	Notes
Which of the following options will you report against for this project?	Enter your target for applicable outputs and leave blank if output is not relevant. Must be a number.	Add notes if you want to provide more context.
Number of participants (people) Number of events Number of volunteers Number of volunteer hours Number of resources distributed (meals, hampers, plants, etc.)		
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Project outcomes

Outcomes are the changes that occur for the beneficiaries of your project.

Which of our outcomes will your project contribute to?

If more than three apply, pick the most relevant ones.

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Outcome measures

Measures are designed to indicate whether or not progress towards an outcome is occurring, and quantify the extent to which it is occurring.

Measures	Target	Collection method	Notes
Which of our measures will you track and report against for this project? You will only be able to select measures that align with the project outcomes you selected above.	Identify a target for the measures you have selected - an estimated total for your project. Must be a number.	How will you collect and verify the data? E.g. survey, headcount, observation/estimation, anecdotal feedback.	Add notes if you want to provide more context.

Community support

Does this project have community support? In particular, do the beneficiaries and/or local communities that will be affected support the activities you are proposing? *

- Yes
 No
 Don't know
 Not applicable

Evidence of community support is highly regarded as projects with buy-in tend to be more successful.

Please upload any evidence you have that demonstrates community support (e.g. letters of support, survey results, community meeting minutes).

Attach a file:

Project Budget

* indicates a required field

Total amount requested

*

What is the total financial support you are requesting in this application? Maximum is \$10,000.

Total project cost *

What is the total budgeted cost of your project? If the total costs are higher than the amount requested in the grant application, provide details of additional funding sources in the budget below. Explain how you will bridge the funding gap.

Detailed budget

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- Please outline your project budget in the income and expenditure tables below. Provide clear descriptions for each budget item in the 'income' and 'expenditure' columns.
- All amounts should be GST exclusive.
- Your budget **MUST** balance (total income = total expenditure amount).
- Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.
- Use the 'notes' columns for any additional information you think we should be aware of.

Income

- Include requested Synergy grant as 'unconfirmed' income.
- Include details of other funding that you have applied for, and the status (whether it has been confirmed or not).
- Examples of other income could include 'council community grant', 'trivia fundraising night', 'company X sponsorship'.

Income description	Income type	Funding status	Income amount ex GST	Notes
			\$	
			\$	
			\$	

Expenditure

- Outline how the Synergy grant funding will be spent and the overall project expenditure if part of a wider project.
- Examples of expense items could include 'project travel to regional area/remote community', 'program supplies for participants', 'part-time project officer 40 hours'.

Expenditure description	Expenditure type	Expenditure amount ex GST	Notes	Please attach quotes for items over \$1,000
		\$		
		\$		
		\$		

Budget totals

Total income amount
 \$
 This number/amount is calculated.

Total expenditure amount
 \$
 This number/amount is calculated.

Income - expenditure

 This number/amount is calculated.
 Budget must balance i.e. \$0.

Acknowledgement and Documentation

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* indicates a required field

Grant acknowledgement

If successful, which of the following promotional channels will you use to acknowledge Synergy? *

- | | |
|--|--|
| <input type="checkbox"/> Signage and public advertising (e.g. banners, posters, vehicle wrap, public postering, billboards, bus stops) | <input type="checkbox"/> Television (e.g. Channel 7,9,10, SBS, ABC, YouTube, SBS on demand, Ten play) |
| <input type="checkbox"/> Websites (e.g. your organisation or third party partner websites) | <input type="checkbox"/> Radio (e.g. traditional radio stations, podcasts, Spotify, digital audio) |
| <input type="checkbox"/> Distributed materials (e.g. merchandise, educational materials, booklets) | <input type="checkbox"/> Print media (e.g. in-house journals, local and national newspapers, community newspapers) |
| <input type="checkbox"/> Social media (e.g. LinkedIn, Facebook, Twitter, Instagram, Tiktok) | <input type="checkbox"/> Other: <input type="text"/> |
- Choose all that apply

Supporting documentation

Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB - the larger the file, the longer the upload time.

Vendor requirements

To ensure successful applicants can be set up and paid promptly, please upload your organisation's letterhead signed (wet signature) by your delegated authority - treasurer, president, CEO or accountant. Please include the following information:

- 1.your organisation's full address and ABN;
- 2.details of the contact person for the grant payment including name, contact email and contact phone number; and
- 3.EFT bank details including full account name, BSB and account number.

Upload signed letterhead with payment details *

Attach a file:

Upload hero image that represents your project/initiative *

Attach a file:



Such as a photo that shows the activities you do. Drag and resize the square to define the area of the image you wish to submit. Images submitted by the applicant may be used on Synergy's website and social media or other mediums for promotional purposes.

Upload most recent annual report including financials

Attach a file:

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Upload public liability certificate of currency

Attach a file:

Upload additional supporting documents (optional)

Attach a file:

Can include strategic or operational plans, information about other successful projects, and additional photos of your work.

Notes or URLs to supporting documents

Add notes if you want to provide more context to the supporting documentation you have uploaded, or include URLs for any documents that are too large to upload.

Declaration and Feedback

* indicates a required field

Declaration

This section must be completed by an appropriately authorised person on behalf of the applicant organisation.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the [Terms and Conditions](#), also included with the letter of agreement.

I agree *

Yes

No

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer.

Position *

Position held in applicant organisation (e.g. CEO, Treasurer).

Email *

Must be an email address.

Phone number

Must be an Australian phone number.

Date *

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Applicant feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button, please take a few moments to provide some feedback.

How did you hear about our grants program? *

- Word of mouth
- Previous applicant
- EDM (electronic direct email)
- Newsletter
- Facebook
- LinkedIn
- Twitter/X
- Instagram
- Website
- Google
- Bing
- Media or press
- Referred by local MP or local government
- Other:

Select all that apply.

Please indicate how you found the online application process:

- Very easy Easy Neutral Difficult Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions to improve the application process/form.