

KRWF Community Benefit Fund Application Form

Form Preview

Eligibility

* indicates a required field

King Rocks Wind Farm Community Benefit Fund

Program

This field is read only.

The round this submission is in.

Application number

This field is read only.

If you need to contact us throughout the application process, please quote the application number above.

Before you get started

Before completing this application form, please make sure you have read the [King Rocks Wind Farm Community Benefit Fund Guideline](#) to make sure your organisation and initiative are eligible and you meet the grant criteria.

Your organisation must be located within the Shire of Kondinin, with preference given to activities and organisations within the 6359 postcode.

Please allow sufficient time to complete the application and save your information regularly. Remember that if you are successful, information you include in the application form will be required for your acquittal, so please take the time to ensure you understand each section. Incomplete applications and/or applications received after the closing date will not be considered.

Please complete the below section before continuing with your application to make sure you are eligible to apply.

If you have any questions about eligibility criteria or the application form, email Community.Investment@synergy.net.au

Synergy accepts applications from:

- registered charities (ACNC) that are not unincorporated associations; or
- not-for-profit incorporated entities (e.g. incorporated associations and companies); or
- social enterprises (with Social Trader Certification) that are not unincorporated associations

Synergy will not accept applications from:

- Unincorporated associations (unless auspiced by an eligible organisation)
- Federal, state or local governments
- Individuals or families
- Commercial/for-profit businesses - social enterprises may apply
- Political parties or unions

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- Public, private or independent schools - associations may apply

King Rocks Wind Farm Community Benefit Fund is unable to support:

- Initiatives that take place outside of the Shire of Kondinin
- Initiatives that have already been delivered
- Political or religious activities or pursuits
- Organisation's maintenance and/or operational costs
- Organisations or initiatives that discriminate based on origin, age, race, religion, gender, ability or diversity
- Organisations or initiatives that are environmentally harmful or do not undertake sustainable practices
- Organisations or initiatives that promote gambling or alcohol-related sponsorships
- Activities which provide a financial benefit to Synergy employees or contractors
- Organisations or initiatives that expose Synergy to known reputational, financial or safety risks

Confirmation of eligibility

I confirm that the applicant:

- has read and understands the [King Rocks Wind Farm Community Benefit Fund Guideline](#)
- is located in and delivers initiatives within the Shire of Kondinin
- is a registered charity with ACNC, or a not-for profit, or a social enterprise with Social Traders certification
- is incorporated, or is auspiced by an incorporated organisation for the purposes of this application
- is able to demonstrate financial viability
- does not owe any acquittal report to Synergy as a result of previous funding or grants
- has an Australian Business Number (ABN)
- has the appropriate type and level of insurance for the activities that are the subject of this application
- will conduct the activities in accordance with Synergy's corporate values of innovation, accountability, collaboration and trust
- holds an account with an Australian financial institution in the organisation's name, not an individual's name

Please select below: *

- ☐ Yes
☐ No

To continue with the application you must confirm that all statements above are true and correct.

Organisation Details

* indicates a required field

Privacy notice

We may collect, use or disclose your personal information (such as name and contact details) for purposes as related to the King Rocks Wind Farm Community Benefit Fund, and

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will handle your personal information in accordance with our Privacy Policy. Our Privacy Policy explains how we manage your information, including how and when it is collected, how it is stored, what it is used for, who may use it, and the circumstances in which it may be disclosed to others. It also sets out the measures we take to protect the security of your information, how you may access and correct the personal information we hold about you and how to lodge a complaint relating to our treatment of your personal information. Synergy's Privacy Policy can be found at www.synergy.net.au/privacy.

Organisation details

Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Organisation's trading name *

Organisation Name

Department/branch/faculty

Use this field only if relevant.

Organisation's registered address

Address

Organisation's postal address

Address

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Organisation's phone number *

Must be an Australian phone number.

Use general phone number here, not primary contact's phone number.

Email address *

Must be an email address.

Use generic email address here, not primary contact's email address.

Website

Must be a URL.

Social media

Must be a URL.

e.g. Facebook, Instagram, LinkedIn.

Primary contact details

The primary contact is the person within the organisation that is responsible for all communication regarding the grant application. If you are successful, this is the person at your organisation who will be liaising with Synergy from grant payment, through to the grant acquittal.

Primary contact *

Title	First Name	Last Name
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Position held in organisation *

e.g. Sponsorships Manager, Board Member, Fundraising Coordinator.

Primary contact phone number *

Must be an Australian phone number.

Primary contact email address *

This is the address we will use to correspond with you about this grant.

About your organisation

What are your organisation's core activities, purpose and mission? *

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Briefly state what your organisation does.

Upload evidence that your organisation is one of the eligible entity types. *

Attach a file:

A minimum of 1 file must be attached.

I.e. certificate of incorporation, ACNC registration, Social Traders certification, or auspicing agreement if an unincorporated association.

Organisation capacity

Please provide some information about your organisation that will give us confidence that you can complete the work you describe in this application. *

In this section, clearly outline your approach for securing necessary resources such as funding, staff or volunteer time and expertise, equipment, and facilities. Detail any pro bono services or in-kind donations you'll utilise. Explain your plan to ensure the project or program is completed within the set timelines. Additionally, highlight your organisation's previous experiences that showcase your ability to carry out similar projects. If applicable and pertinent, include references to additional explanatory materials.

How many years has the organisation been operating? *

Must be a number.

Organisation size

How many employees are in the organisation? *

Must be a number.

Paid staff (not volunteers). If none enter 0.

How many unpaid volunteers are regularly involved in the operational management of your organisation?

Must be a number.

What is your organisation's annual revenue? *

- | | |
|--|---|
| ☐ Less than \$50,000 | ☐ \$1 million or more, but less than \$10 million |
| ☐ \$50,000 or more, but less than \$250,000 | ☐ \$10 million or more, but less than \$100 million |
| ☐ \$250,000 or more, but less than \$1 million | ☐ More than \$100 million |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'.

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The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: <https://www.acnc.gov.au/tools/topic-guides/revenue>

Project Details

* indicates a required field

Name of project *

Anticipated start date *

Must be a date.

If unknown, provide your best guess. You must commit to delivering the funded project within 12 months of receiving funding approval.

Anticipated end date *

Must be a date.

If unknown, provide your best guess. You must commit to delivering the funded project within 12 months of receiving funding approval.

Provide a summary of your project. Think of this as your elevator pitch. *

Be descriptive, but succinct. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu1> if you need some ideas about how to frame your response.

Rationale / Theory of Change: What is the community need/problem that you intend to address and how will your project address it? *

Tell us why your project is needed, what problem you are trying to solve and why you believe the activities you propose will produce the outcomes you seek. Provide statistics/evidence (where available) of both the need and the link between the work you will do and the outcomes you seek. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu2> if you need some ideas about how to frame your response.

What are the primary areas of focus for this project? *

At least 1 choice and no more than 2 choices may be selected.

You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees).

Who are the expected primary beneficiaries of this project? *

At least 1 choice and no more than 5 choices may be selected.

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Please choose only the group/s that are at the very core of this project. If your initiative is open to everyone, choose the first item, 'Universal – no particular population'. Animals and natural environment are listed under other.

Activities

Tell us about the activities you will undertake (e.g. training sessions, community events, beach clean up days) in order to create change. List one per row.

You can stipulate one location for each activity. If you have one activity taking place in multiple places, you can either list each location as a separate activity (e.g. Breakfast Club #1; Breakfast Club #2, with a specific location attached to each), or you can list one activity with a generalised location (e.g. "Hyden").

Activity	How many? (if applicable)	Location	Start date	End date	Notes	Provide details of how Synergy can be involved in this activity (if applicable)
One per row. Add more rows if you want to list additional activities.	Number of times an activity is run (i.e. 4 workshops). Must be a number.	Suburb/Town or note if the activity will be delivered online.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.	Add notes if you want to provide more context.	Examples include Synergy staff volunteers, involvement of subject matter experts, speaking opportunities.

Project outputs

Outputs are the immediate, obvious, and (usually) countable changes a project generates.

Outputs	Targets	Notes
Which of the following options will you report against for this project?	Enter your target for applicable outputs and leave blank if output is not relevant. Must be a number.	Add notes if you want to provide more context.
Number of participants (people) Number of events Number of volunteers Number of volunteer hours Number of resources distributed (meals, hampers, plants, etc.)		
Number of participants (people)		

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Number of events Number of volunteers Number of volunteer hours Number of resources distributed (meals, hampers, plants, etc.)		
Number of participants (people) Number of events Number of volunteers Number of volunteer hours Number of resources distributed (meals, hampers, plants, etc.)		
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Number of participants (people) Number of events Number of volunteers Number of volunteer hours Number of resources distributed (meals, hampers, plants, etc.)		

Project outcomes

Outcomes are the changes that occur for the beneficiaries of your project.

Generally, outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation (these are generally immediate or short-term outcomes)
- Actions, behaviour, change in policy (these are generally intermediate or medium-term outcomes)
- Social, financial, environmental, physical conditions (these are generally long-term outcomes)

Immediate outcomes occur directly following an activity (e.g. within 1 month); medium-term outcomes are those that fall between the short and long-term outcomes (e.g. between 1 month and 2 years); and long-term outcomes are those we expect to see years later (e.g. 2, 5, 10 or 50 years after the activity).

Your outcomes	Timeframe	Alignment with our outcomes?	Notes
What changes do you expect will occur as a result of your project (e.g. Enhanced physical fitness)? Please be brief. One per row.	When do you expect this outcome to emerge?	Which of our outcomes will your project contribute to? If multiple apply, pick the most relevant.	Add notes if you want to explain how your intended outcome helps contribute to ours.

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Outcome measures

Measures are designed to indicate whether or not progress towards an outcome is occurring, and quantify the extent to which it is occurring.

Measures work best when they:

- Are quantifiable/numeric
- Are clearly defined and succinct
- Contain all the context needed to gauge and compare the result (e.g. unit [cm, metres, people, %, etc]; direction of change [increase; decrease; etc.]; timeframe [per month; per year; etc])
- Have been tested, and/or are in common use, and/or are commonly understood as a relevant and useful indicator of performance in a particular arena
- Are used sparingly - you are much better off to "ask one good question and answer it reliably" than try to track many things at once
- Relate to a clearly articulated outcome or activity

Your measures	Target	Collection method	Notes
One per row. Add more rows if you want to list additional measures.	Identify a target for the metric you have chosen - an estimated total for your project. Must be a number.	How will you collect and verify the data? E.g. survey, interviews/case studies, focus groups, administrative data (e.g. case management data), observation/estimation, government or public dataset (e.g. Census), other datasets.	Add notes if you want to provide more context.

Community support

Does this project have community support? In particular, do the beneficiaries and/or local communities that will be affected support the activities you are proposing? *

☐ Yes ☐ No ☐ Don't know ☐ Not applicable

Evidence of community support is highly regarded as projects with buy-in tend to be more successful.

Please upload any evidence you have that demonstrates community support (e.g. letters of support, survey results, community meeting minutes).

Attach a file:

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Project Budget

* indicates a required field

Total amount requested

*

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application? Maximum is \$50,000.

Total project cost *

\$

What is the total budgeted cost of your project? If the total costs are higher than the amount requested in the grant application, provide details of additional funding sources in the budget below. Explain how you will bridge the funding gap.

Detailed budget

- Please outline your project budget in the income and expenditure tables below. Provide clear descriptions for each budget item in the 'income' and 'expenditure' columns.
- All amounts should be GST exclusive.
- Your budget **MUST** balance (total income = total expenditure amount).
- Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.
- Use the 'notes' columns for any additional information you think we should be aware of.

Income

- Include requested Synergy funding as 'unconfirmed' income.
- Include details of other funding that you have applied for, and the status (whether it has been confirmed or not).
- Examples of other income could include 'council community grant', 'trivia fundraising night', 'company X sponsorship'.

Income description	Income type	Funding status	Income amount ex GST	Notes
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			\$	
			\$	
			\$	

Expenditure

- Outline how the Synergy grant funding will be spent and the overall project expenditure if part of a wider project.

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- Examples of expense items could include 'equipment', 'labour', 'program supplies for participants'.

Expenditure description	Expenditure type	Expenditure amount ex GST	Notes	Please attach quotes for items over \$1,000
		\$		
		\$		
		\$		

Budget totals

Total income amount

\$

This number/amount is calculated.

Total expenditure amount

\$

This number/amount is calculated.

Income - expenditure

This number/amount is calculated.
Budget must balance i.e. \$0.

Acknowledgement and Documentation

* indicates a required field

Funding acknowledgement

If successful, which of the following promotional channels will you use to acknowledge Synergy? *

- ☐ Signage and public advertising (e.g. banners, posters, vehicle wrap, public postering, billboards, bus stops)
- ☐ Websites (e.g. your organisation or third party partner websites)
- ☐ Distributed materials (e.g. merchandise, educational materials, booklets)

- ☐ Social media (e.g. LinkedIn, Facebook, Twitter, Instagram, Tiktok)

Choose all that apply

- ☐ Television (e.g. Channel 7,9,10, SBS, ABC, YouTube, SBS on demand, Ten play)

- ☐ Radio (e.g. traditional radio stations, podcasts, Spotify, digital audio)
- ☐ Print media (e.g. in-house journals, local and national newspapers, community newspapers)

- ☐ Other:

Supporting documentation

Vendor requirements

To ensure successful applicants can be set up and paid promptly, please upload your organisation's letterhead signed (wet signature) by your delegated authority - treasurer, president, CEO or accountant. Please include the following information:

- 1.your organisation's full address and ABN;

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- 2.details of the contact person for the grant payment including name, contact email and contact phone number; and
- 3.EFT bank details including full account name, BSB and account number.

Upload signed letterhead with payment details *

Attach a file:

Upload hero image that represents your project *

Attach a file:

Such as a photo that shows the activities you do. Drag and resize the square to define the area of the image you wish to submit. Images submitted by the applicant may be used on Synergy's website and social media or other mediums for promotional purposes.

Upload most recent annual report including financials (optional)

Attach a file:

Upload public liability certificate of currency (optional)

Attach a file:

Upload additional supporting documents (optional)

Attach a file:

Can include strategic or operational plans, information about other successful projects, and additional photos of your work.

Declaration and Feedback

* indicates a required field

Declaration

This section must be completed by an appropriately authorised person on behalf of the applicant organisation.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if approved for funding I will be required to report against information included in this application when I submit an acquittal report for the project.

I agree *

☐ Yes

☐ No

Name of authorised person *

Title

First Name

Last Name

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Must be a senior staff member, board member or appropriately authorised volunteer.

Position *

Position held in applicant organisation (e.g. CEO, Treasurer).

Email *

Must be an email address.

Phone number

Must be an Australian phone number.

Date *

Applicant feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button, please take a few moments to provide some feedback.

How did you hear about our grants program?

- ☐ Word of mouth
- ☐ Previous applicant
- ☐ EDM (electronic direct email)
- ☐ Newsletter
- ☐ Facebook
- ☐ LinkedIn
- ☐ Twitter/X
- ☐ Instagram
- ☐ Website
- ☐ Google
- ☐ Bing
- ☐ Media or press
- ☐ Referred by local MP or local government
- ☐ Other:

Select all that apply.

Please indicate how you found the online application process:

- ☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions to improve the application process/form.

